

**JOINT BOARD MEETING  
MARRIAGE AND FAMILY THERAPISTS, PROFESSIONAL COUNSELORS AND  
SOCIAL WORKERS EXAMINING BOARD  
April 20, 2004**

- PRESENT:** Crystal Berg, Jennifer Borup, Peter Fabian, LaMarr Franklin,  
Lynn Gauger; Colleen James, George Kamps, Susan Kell, Susan Putra,  
Linda Schwallie and Ada Williams-Parr
- EXCUSED:** None
- STAFF PRESENT:** Kimberly Nania, Bureau Director; John Schweitzer, Legal Counsel; and  
Gina York, Bureau Assistant
- GUESTS:** Marc Herstand, NASW; Keith Lang, DHFS/BMHSAS; and  
Vince Ritacca, DHFS/BMHSAS

**CALL TO ORDER**

LaMarr Franklin called the meeting to order at 1:20 p.m. A quorum of 11 was present.

**APPROVAL OF AGENDA**

**Additions to the Agenda:**

- Under Informational Items: Add Review of Brochure, HSS 61 Rule, Correspondence from Mark Hale regarding new rules for LPC's peer vs clinical supervisor, memorandum DDES-BQA-04-005 regarding variance for supervision requirements, memo form Joyce Allen regarding comprehensive community service emergency rule.
- Under Other Business: Add Jurisprudence Exam Question

**MOTION:** Colleen James moved, seconded by George Kamps, to approve the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES OF JANUARY 13, 2004**

**Amendments to the Minutes:**

- Page 1: In Board Name Header – Second line in Header move the words examining board to after the word workers.
- Check and Change Ada's last name should be hyphenated " Williams-Parr".

**MOTION:** Lynn Gauger moved, seconded by Ada Williams-Parr, to approve the MFTPCSW Joint Board minutes of January 13, 2004 as amended. Motion carried unanimously.

**ADMINISTRATIVE REPORT  
PRESENTATION ROLL OUT OF NEW DRL POLICIES AND PROCEDURES**

Kimberly Nania, Director of Bureau of Health Professions, shared with the Joint Board that the Department would be doing a roll out presentation regarding new policies and procedures at today's meeting. Patty Hoelt, Division Administrator of Health Services and Sandra Rowe, Interim Deputy Secretary presented this material. They also did a review the newly revised DRL website and provided the new website address. It is [http\\drl.wi.gov](http://drl.wi.gov). The Board was provided and opportunity to discuss any concerns and share suggestions after the presentation.

**SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND  
ADMINISTRATIVE RULES AND PRESS RELEASES**

John Schweitzer, Legal Counsel, reviewed the summary report with the Board at today's meeting.

**RULE FOR FOREIGN DEGREES**

John Schweitzer, Legal Counsel, provided a copy of the rule for foreign degrees and is before the MFTPCSW Joint Board for consideration for adoption at today's meeting.

**MOTION:** Linda Schwallie moved, seconded by Susan Kell, to adopted the rule for foreign degrees. Opposed - Jennifer Borup. Motion carried.

**DRAFT LANGUAGE FOR AODA RULE**

John Schweitzer, Legal Counsel, shared with the Joint Board that at the last AODA Task Force meeting held on Friday, January 16, 2004 a compromise was reached. Today Mr. Schweitzer provided to the Joint Board copies of draft language for an AODA rule along with comments from the Wisconsin Certification Board and the Social Work Section. The Joint Board reviewed and discussed this material at length. The Board shared revisions and areas they would like clarified with John Schweitzer. The following are actions were take by the Board.

**MOTION:** Jennifer Borup moved, seconded by Crystal Berg, to add a definition of clinical supervisors as indicated in HSS 75.02 (11) and expand (d) to include MFT's and PC's. Motion carried unanimously.

**MOTION:** Susan Putra moved, seconded by Peter Fabian, to change 3(f) from "be familiar with" to "knowledgeable in". Abstained – Susan Kell. Motion carried.

**MOTION:** Jennifer Borup moved, seconded by Peter Fabian, to change 3(c) from "AODA specific" to "AODA relevant". Motion carried unanimously.

**MOTION:** Jennifer Borup moved, seconded by George Kamps, that a licensee may prepare a client for substance dependence treatment by referral, and may continue to work with a client until the referral is completed, and to be able to continue with the non-AODA issues of the person who has been referred for dependence treatment. Motion carried unanimously.

**MOTION:** Peter Fabian moved, seconded by George Kamps, to accept the language in 1.09(3). Motion carried unanimously.

**MOTION:** Peter Fabian moved, seconded by Jennifer Borup, that a person may gain experience under the practice of an acceptable supervisor. Motion carried unanimously.

### **DRAFT LANGUAGE OF RECORD KEEPING RULE**

The Board discussed and reviewed the draft language of the record keeping rule at today's meeting and took the following action.

**MOTION:** Jennifer Borup moved, seconded by Susan Kell, to accept the language as provided and to keep it at five years. Motion carried unanimously.

### **PROFESSIONAL COUNSELORS PSYCHOTHERAPY RULE**

John Schweitzer, Legal Counsel, provided the Board with a copy of the proposed rule, shared that it has passed the legislative review, and is ready for final adoption by the full Joint Board. After review and discussion, the Board took the following action.

**MOTION:** Lynn Gauger moved, seconded by Colleen James, to adopted the Professional Counselors psychotherapy rule. Motion carried unanimously.

### **CREDENTIALING CHANGE TO BLUE LICENSE**

Informational only.

### **REPORT OF MARRIAGE AND FAMILY THERAPISTS SECTION**

Linda Schwallie, Chair of the Marriage and Family Therapist Section, reported that the MFT Section met on April 7, 2004 and looked at rules regarding record keeping, jurisprudence exam, and the MFT Section submitted agenda items for the next Board meeting. The topics forwarded were: review of cut scores for all Section's licenses, discussion regarding JP exam , and revisit of psychometric testing.

## **REPORT OF PROFESSIONAL COUNSELORS SECTION**

Susan Putra, Chair of the Professional Counselor Section, reported that the PC Section met and is considering a two-year training certificate with a one-time renewal. The Section is also working on a list of approved degrees both public and private.

## **REPORT OF SOCIAL WORKERS SECTION**

George Kamps, Chair of the Social Work Section, reported that the SW Section met on January 16, 2004 and March 3, 2004. The Section recommended to advance SP 5.01 to allow past graduates to acquire clinical experience. At the March 3, 2004 Social Work meeting, the Section made a motion regarding the memorandum of understanding to ensure discipline taken on those with dual licensure was applied in a more consistent manner. The motion stated that when a complaint on a dual credential holder is received that DOE, whenever possible, notifies the parties as to stipulations that have been agreed upon.

## **REVIEW OF INQUIRES RECEIVED BY LEGAL COUNSEL**

Noted.

## **INFORMATIONAL ITEMS**

John Schweitzer, Legal Counsel, provided several informational items for the Board at today's meeting. The items were: review of brochure, HSS 61 rule, correspondence from Mark Hale regarding new rules for LPC's peer vs clinical supervisor, memorandum DDES-BQA-04-005 regarding variance for supervision requirements, and a memo from Joyce Allen regarding comprehensive community service emergency rule. The Board noted all items.

## **VISITOR COMMENTS**

Noted.

## **OTHER BOARD BUSINESS**

## **JURISPRUDENCE EXAM QUESTION**

The Board discussed a jurisprudence exam question brought forth by Peter Fabian regarding "What is the policy of the Board's Sections and the DRL policy of when can a student begin working on the JP Exam?" There was a lengthy discussion covering a variety of issues such as when and how the exam is sent out, exam security, and schools preparing students for the exam, etc. Kimberly Nania will check with Barbara Showers in the Office of Education and Examinations as well as Julie Reimann, Credentialing, regarding the policy for handling and sending exams. Dr. Nania will request responses be via email to forward on to Mr. Fabian.

**ADJOURNMENT**

**MOTION:** George Kamps moved, seconded by Ada Williams-Parr, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 4:46 p.m.

*Next Meeting Will Be Held*

*August 3, 2004*